

CENTRAL UNIVERSITY OF JHARKHAND

(A Central University established by an Act of Parliament in 2009)

No.CUJ/Maintenance/Procurement of Electrical items/19/2013-14/

Central University of Jharkhand invites sealed quotation for purchase of electrical items from reputed firms or authorized dealers.

TERMS & CONDITIONS OF QUOTATION

1. Quotations without any erasures and overwriting must be submitted in sealed cover super-scribed Tender/Enquiry No. and due date failing which, quotation may be ignored. Tender/quotation should be sent through Post/Courier/By Hand.
2. The rate quoted should be inclusive of all packing, forwarding, taxes & duties, freight and insurance charges and should remain valid for our acceptance for minimum period of 90 days from the due date of opening of the quotations. The quotation should be CUJ consignee's site basis i.e. Central University of Jharkhand, Ratu- Lohardaga Road, Brambe, Ranchi.
3. Manufacturer's name of company of origin of material offered must be clear specified. Complete details of illustrated literatures/ or drawing, if any must accompany all quotations.
4. The University will not entertain request for revision in price once quoted for whatever reason after the tender are opened.
5. All good must be delivered at our University at Ratu-Lohardaga Road, Brambe, Ranchi for inspection by our inspecting authority.
6. Full payment will be made within 30 days of the receipt and acceptance after inspection of supplies at destination, quotations containing different payment terms are liable to be ignored.
7. All good must be delivered at our University at Ratu-Lohardaga Road, Brambe, Ranchi (Store, Maintenance) free of cost after confirmed order.
8. Only Manufacturer/ Authorised dealer/ Firm of repute dealing in the items listed in the quotation having experience in sale and repair/ maintenance, need apply.
9. Only latest model of items need to be quoted.
10. It should be mentioned specifically whether price quoted include all taxes and duties. Sale tax and / or other duties legally liveable and intended to be claimed should be distinctly shown in the quotation.
11. VAT/CST Registration Number and its validity should be indicated. Documentary evidences be supplied/ attached to the tender documents.
12. All rates shall be indicated both in word and figures. Where there is difference between the rates quoted in words and figures, rate quoted in figure will prevail.
13. The supplier shall make delivery of items within 15 days from the placement of the purchase order. The purchase order would be placed after assessing the requirement and hence, actual quantity may increase/decrease.

14. The price of Tender Document is Rs. 500/- only (Rupees Five Hundred only) (non- refundable). The Tender Document price must be attached with the quotation in the form of Bank Draft in favour of “**Central University of Jharkhand**” payable at Ranchi.
15. The price of EMD is 2% of total quoted amount enclosed in the form of Bank Draft only in favour of “**Central University of Jharkhand**” payable at Ranchi along with bid document.
16. The Quotation must be enclosed with sample of the product which may be supplied if selected.
17. All legal disputes shall be under the jurisdiction of Jharkhand High court, Ranchi.
18. The University reserve the right to accept or reject any Bid, without assigning reason thereof. No correspondence in this regard will be entertained.
19. The quotation (non-transferable) along with detailed specifications, terms and conditions may be downloaded by the interested supplier from the website of Central University of Jharkhand www.cuj.ac.in
20. The quotation should be addressed to the Dy. Registrar (Estate), Central University of Jharkhand, Ratu- Lohardaga road, Brambe, Ranchi-835205 and should reach on or before **11.04.2014 on or before 5:00 PM** and the quotation will be opened **on 12/04/2014 at 11:30/A.M.**
21. Liquidated damage would be charged from the supplier as follows: 0.5% of order amount per week with an upper limit of 10% in case of delay in supply of items ordered.
22. The University reserve the right to split the order among suppliers who have submitted their quotation.
23. Your quoted rate should be valid for at least one year.
24. No quotation will be accepted after the due date and time.
25. The University shall not be responsible for any delay in receiving bids/sending of tender documents by the post.
26. The detailed terms and condition regarding performance/ warranty/ Bank guarantee/ inspection/ LD/ penalty for delayed supplied will be elaborated in our purchase order.

**Dy. Registrar
(Estate)**

FORMAT FOR TENDER

1. Name of Firm/Dealer:

2. VAT Registration No.

3. Address of the Organisation:

Mobile No.:

Email-ID:

4. Signature with full name and seal

Date:

Place

Name of the Firm with Seal

LIST OF ITEMS

SL.NO.	ITEMS	QTY	UNIT	RATE/Unit	Brand	AMOUNT(in Rs)
1	ELECTRONIC CHOCK 18 W MAKE HAVELLS	300	NOS.			
2	TUBE 36 W MAKE PHILIPS	300	NOS.			
3	TUBE 18 W MAKE PHILIPS	200	NOS.			
4	PVC TAPE	200	NOS.			
5	1.5 MM2 COPPER WIRE MAKE POLYCAB/HAVELLS	5	COIL			
6	2.5 MM2 COPPER WIRE MAKE POLYCAB/HAVELLS	5	COIL			
7	4.0 MM2 COPPER WIRE MAKE POLYCAB/HAVELLS	3	COIL			
8	1.0 MM2 COPPER WIRE MAKE POLYCAB/HAVELLS	3	COIL			
9	TUBLIGHT HOLDER	100	NOS.			
10	MODULAR SOCKET 10/20 A MAKE ANCHOR	150	NOS.			
11	MODULAR SWITCH 10/20 A MAKE ANCHOR	150	NOS.			
12	250 W SODIUM VAPOUR LAMP MAKE CG/PHILIPS	15	NOS.			
13	METAL HALIDE BALLAST 250 W MAKE CG/PHILIPS(4 TERMINAL)	10	NOS.			
14	6 MODE MODULAR BOARD	25	NOS.			
15	3 MODE MODULAR BOARD	50	NOS.			
16	8 WAY MCB BOX	3	NOS.			
17	32 A MCB (TP)	10	NOS.			
18	3 WAY MCB BOX	10	NOS.			
19	15 A MCB (SP) MAKE HAVELLS/ANCHOR/TECHNO	20	NOS.			
20	6 A 3PIN TOP MAKE ANCHOR/ROMA/JJ	50	NOS.			
					TOTAL = Rs.	

TOTAL AMOUNT (IN FIGURE) :

TOTAL AMOUNT (IN WORD)

Name of the Firm with seal and signature

